

**INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA**  
**for clients of ALSANIT Sp. z o.o.**

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: GDPR), we inform you that:

**Data Controller:**

The controller of your personal data is ALSANIT Sp. z o.o., based in Trzcianka (64-980), ul. Wieleńska 2, e-mail: [alsanit@alsanit.pl](mailto:alsanit@alsanit.pl), tel. +48 67 216 28 40.

**Representative of the Data Controller:**

The representative of the data controller is Mr. Tomasz Hlebionek, 64-980 Trzcianka, ul. Wieleńska 2, e-mail: [th@alsanit.pl](mailto:th@alsanit.pl), tel. +48 67 216 28 40.

**Data Protection Officer:**

Contact details of the Data Protection Officer: Beata Lewandowska, e-mail: [iodo@iodopila.pl](mailto:iodo@iodopila.pl)

**Purposes and legal basis for personal data processing:**

Your personal data will be processed:

- for the purpose of concluding a service agreement based on your interest in our offer (Article 6(1)(b) of the GDPR);
- for archival (evidentiary) purposes as part of our legitimate interest in securing information in case of a legal need to prove facts (Article 6(1)(f) of the GDPR);
- to establish, exercise or defend legal claims, as part of our legitimate interests (Article 6(1)(f) of the GDPR);
- to survey customer satisfaction, which is part of our legitimate interest in assessing the quality of our service and customer satisfaction with our products and services (Article 6(1)(f) of the GDPR).

**Data retention period:**

- Personal data related to the conclusion of an agreement will be processed for the period during which legal claims arising from the agreement may be revealed under civil and/or tax law, and for 5 years from the end of the calendar year in which the tax obligation arose.
- Data processed for the purposes of direct marketing of our products and services will be stored until an objection to such processing is submitted.

**Your rights:**

You have the right to access your personal data, to rectify, erase, or restrict the processing of your data. You also have the right to withdraw your consent at any time without affecting the lawfulness of processing based on consent before its withdrawal, the right to data portability, and the right to object to the processing of your personal data.

**Right to lodge a complaint with a supervisory authority:**

You have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the provisions of the GDPR.

**Consequences of failure to provide personal data:**

Providing your personal data is a condition for concluding the agreement. Failure to provide data will result in the inability to conclude the agreement.

**Data recipients:**

Personal data may be disclosed to other entities: companies with which we cooperate in offering combined products or services.

Your data may also be accessed by our subcontractors (data processors), e.g., accounting firms, legal firms, IT providers, and logistics companies.

**Transfer of data to third countries/international organizations:**

Your personal data may be transferred to a third country or international organization.

**Automated decision-making and profiling:**

Your personal data will not be processed through automated decision-making, but it may be profiled in order to tailor the highest quality services to your needs.

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(date and client's signature)